

**Virginia Medicaid Web Portal**  
**Ordering, Referring and Prescribing Providers (ORP)**  
**Frequently Asked Questions (FAQ)**

***What is an ordering, referring, or prescribing provider (ORP)?***

An Ordering, Referring or Prescribing provider is a provider type that does not participate (for billing purposes) with Virginia Medicaid, but may order, refer or prescribe to Virginia Medicaid members and may be listed as an ORP on claims submitted to DMAS for payment.

***What has changed? I never had to be enrolled before.***

The Affordable Care Act requires providers who order, refer, or prescribe to Medicaid members to be enrolled with Medicaid (for screening purposes only) even if they do not provide professional services. You will not be paid directly for these claims, but the information is required to be submitted if ORP services are rendered to a Virginia Medicaid member. Please see Medicaid Memos dated July 31, 2013, March 7, 2014, and December 5, 2014, available on the **Virginia Medicaid Web Portal** ([www.virginiamedicaid.dmas.virginia.gov](http://www.virginiamedicaid.dmas.virginia.gov)). To access Medicaid Memos, please select Provider Services and then Medicaid Memos to Providers.

***How does this affect me?***

If you are not enrolled with Virginia Medicaid and you order, refer, or prescribe for Virginia Medicaid members, claims where your NPI is listed as an ORP will deny **effective February 9, 2015**. If you wish to continue ordering, referring, or prescribing for Virginia Medicaid members, you must enroll with Virginia Medicaid as an ORP provider.

***How is DMAS assisting with ORP enrollment requirements?***

DMAS has created an online streamlined enrollment process for providers who order, refer, or prescribe to Virginia Medicaid members. This new, streamlined application is for providers that do not bill Virginia Medicaid for professional services but who do order, refer, or prescribe to Virginia Medicaid members.

***What do I need to do?***

Go to the Virginia Medicaid Web Portal ([www.virginiamedicaid.dmas.virginia.gov](http://www.virginiamedicaid.dmas.virginia.gov)) and begin the streamlined enrollment process. Click on the Provider Services link within the

Quick Links box. Then click on the Provider Enrollment link. Please complete the short registration process and select the Ordering, Referring, or Prescribing Provider enrollment application from the drop down menu and complete the streamlined application.

***What if I do not enroll using the streamlined enrollment process?***

Prescription claims with Dates of Service of February 9, 2015, or later must be written by a prescriber who has a valid and active Virginia Medicaid enrollment, verified by the prescriber's NPI number. **Pharmacy claims for both new and refilled prescriptions written by providers who are not enrolled with Virginia Medicaid will deny effective February 9, 2015.**

***How long will it take to process my streamlined enrollment application?***

Enrollment Applications are processed within ten business days.

***Will my provider name appear on the Virginia Medicaid Web Portal Provider Search engine?***

No. The names of providers who enroll through the streamlined ORP application process will not appear in Virginia Medicaid provider searches.